

AGENDA SUPPLEMENT (1)

Meeting: Trowbridge Area Board
Place: Online meeting
Date: Thursday 25 February 2021
Time: 7.00 pm

The Agenda for the above meeting was published on 17 February 2021. Additional documents are now available and are attached to this Agenda Supplement.

Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

8 **Funding** *(Pages 3 - 14)*

An updated grants report is attached. The grants listed were previously published on 3 February 2021.

DATE OF PUBLICATION: 18 February 2021

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Agenda Item 8

Report to	Trowbridge Area Board
Date of Meeting	25/02/2021
Title of Report	Community Area Grant funding

Provisional Figures	Area Board Grants Budget	H&WB Fund	LYN Fund
Opening balance 2020/21	£70,110.00	£7,700.00	£29,923.00
Grant Applications Awarded to date	£68,787.49.00	£4,250.00	£21,272.25
Current Balance	£1322.91	£3,450.00	£8650.75
Balance if all grants are awarded <u>in full</u> at this meeting	£0	£200.00	-£2023.34

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Collaborative Schools Ltd Project Title: Community Digital Divide View full application	£30000.00 £20,000.00 awarded on 11 Feb 21
Applicant: Hilperton CofE School PFA Project Title: Hilperton School All Weather Pitch View full application	£5000.00 £3000.00 awarded on 11 Feb 21

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
4049	Collaborative Schools Ltd	Community Digital Divide	£30000.00
Project Description: This grant will purchase refurbished digital devices to go into the homes of disadvantaged primary aged children. Many do not have the necessary technology that allows access to wellbeing and health support alongside promoting engagement with activities and learning that supports the life chances and aspirations of all ages. The digital poverty divide has been manifestly highlighted due to Covid 19. We will install software and filters ensure devices monitor use and support with internet safety. Devices will be issued within a loan agreement with usage alongside need reviewed regularly. Post Pandemic we will continue to allocate these devices to children and families in need.			

Note: The Area Board received the application and initially awarded £20,000 at its meeting on 11 February 2021. A total of £9973.66 could be additionally awarded from the Community and Youth grants budgets.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
4072	Hilperton CofE School PFA	Hilperton School All Weather Pitch	£5000.00

Project Description:

For the all weather pitch replacement 14x14 metres in size used by all children in the school for outdoor activities come rain or shine and extending usage to local community. Already deemed past its best in 2019 in a bad state of repair and external clubs refusing to use it because of risk of injury

Note: The Area Board received the application and initially awarded £3000 at its meeting on 11 February 2021. A total of £2000.00 could be additionally awarded from the Community and Youth grants budgets.

Proposal

That the Area Board determines the application.

Report Author:

Liam Cripps
Community Engagement Manager
01225 713143
Liam.Cripps@wiltshire.gov.uk

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Wiltshire Council

Trowbridge Area Board

25 February 2021

Grant Applications Details for Trowbridge Area Board

ID	Grant Type	Project Title	Applicant	Amount Required
4049	Community Area Grant	Community Digital Divide	Collaborative Schools Ltd	£30000.00 £20,000.00 awarded at meeting on 11 February 21
4072	Community Area Grant	Hilperton School All Weather Pitch	Hilperton CofE School PFA	£5000.00 £3000.00 awarded at meeting on 11 February 21

4049	Community Area Grant	Community Digital Divide	Collaborative Schools Ltd	£30000.00
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Submitted: 18/01/2021 15:41:14

ID: 4049

Current Status: Application Received

To be considered at this meeting

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£5001+

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Community Digital Divide

6. Project summary:

This grant will purchase refurbished digital devices to go into the homes of disadvantaged primary aged children. Many do not have the necessary technology that allows access to wellbeing and health support alongside promoting engagement with activities and learning that supports the life chances and aspirations of all ages. The digital poverty divide has been

manifestly highlighted due to Covid 19. We will install software and filters ensure devices monitor use and support with internet safety. Devices will be issued within a loan agreement with usage alongside need reviewed regularly. Post Pandemic we will continue to allocate these devices to children and families in need.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 9EH

9. Please tell us which theme(s) your project supports:

Children & Young People

Economy

Health and wellbeing

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2019

Total Income:

£215000.00

Total Expenditure:

£278169.00

Surplus/Deficit for the year:

£62228.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£150000.00

Why can't you fund this project from your reserves:

Charity reserves are allocated to allow the organisation to sustain for at least the next 4 financial years.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£60000.00		
Total required from Area Board		£30000.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
				£
8 x Chromebooks	2300.00	Wiltshire Community Foundation	yes	2300.00
10 x IPADS	2700.00	Wiltshire Community Foundation	yes	2700.00
10 x refurbished Chromebooks	2450.00	Selwood Housing		2450.00
17 x refurbished Windows laptops	2550.00	Selwood Housing		2550.00
60 x refurbished Chromebooks	14700.00	Trowbridge Area Board		14700.00
102 x refurbished Window laptops	15300.00	Trowbridge Area Board		15300.00
Insurance	500.00	Trowbridge schools/CSL	yes	500.00
Software and security filters	900.00	Trowbridge schools/CSL	yes	900.00
Repair and maintenance	1000.00	Trowbridge schools/CSL	yes	1000.00
Total	£42400			£42400

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The issuing of devices will benefit the local community in numerous ways. Our project will help bridge the digital inequality linked to disadvantage which has become blindingly obvious during the unprecedented Covid Pandemic. It will allow impoverished children and

families -Access to welfare and health advice impacting on wellbeing and happiness -To communicate with trusted adults and health professionals that they cannot see in person thus supporting their mental health-Equal opportunities to access learning and achieve academically thus raising aspiration and life chances -A safe platform to communicate with peers and family thus avoiding isolation. By providing IT devices to children in need many families will benefit. For disadvantaged families the pressures to provide IT equipment will be immense. Many are struggling to meet minimum basic need eg increase in the numbers accessing food banks. Evidence is suggesting rising debt amongst low income groups. By removing the pressure of IT concerns families will be able to focus on other priority areas which may go some way to avoiding future debts and financial pressures. The devices will also allow older families members access to online life long learning opportunities. A subliminal benefit will be the reassurance struggling families will gain knowing that community groups organisations and schools are aware of their needs and willing to help. This will build community cohesion establish relationships and promote trust. It will also help build the confidence to seek help when needed in the future.

14. How will you monitor this?

We will issue devices within a loan agreement. We will communicate with children and families to establish feedback and the impact on their families. We will do this anecdotally via feedback forms and via online communication. We will be able to view how much online learning has taken place and will support families to achieve this. We will review our allocations at set times to ensure the need for the device remains and if not we will re-allocate.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The safeguarding of children and young people families and staff is paramount within Collaborative Schools Ltd CSL. All staff have received basic safeguarding training with those who work more closely with families and vulnerable children receiving more in depth training last a full day. CSL has a Designated Safeguarding Lead Manager who has overall oversight of safeguarding with the organisation and has received advanced two day training. Training is updated in line with national guidance and is compliant to the Safeguarding Vulnerable Peoples Partnership guidelines and is recognised by this body All the member schools of CSL place safeguarding as its top priority with the training systems and processes in place to ensure the safety of all. Every staff member and volunteer of CSL along with member schools is enhanced DBS checked. CSL and member schools hold an up to date Single Central Record in relation to safeguarding checks which is inclusive of checks taken at the point of recruitment ie references. CSL and member schools operate their safeguarding practices within a suite of relevant policies including Child Protection and Online Safety.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project legacy will continue for time. Once the initial spend ie purchasing the devices has taken place Collaborative Schools Ltd and its member schools are committed to insuring the devices ensuring maintenance and repair and regularly reviewing usage/need. This will allow devices to last over time and continue to be used in support of the most vulnerable families promoting education lifelong learning and welfare.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4072	Community Area Grant	Hilperton School All Weather Pitch	Hilperton CofE School PFA	£5000.00
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Submitted: 22/01/2021 15:53:54

ID: 4072

Current Status: Application Received

To be considered at this meeting

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Hilperton School All Weather Pitch

6. Project summary:

For the all weather pitch replacement 14x14 metres in size used by all children in the school for outdoor activities come rain or shine and extending usage to local community. Already deemed past its best in 2019 in a bad state of repair and external clubs refusing to use it because of risk of injury

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA147SB

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

Leisure and Culture

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2020

Total Income:

£9836.53

Total Expenditure:

£2510.00

Surplus/Deficit for the year:

£7326.53

Free reserves currently held:
(money not committed to other projects/operating costs)
 £0.00

Why can't you fund this project from your reserves:
 No reserves. Surplus is not enough to cover cost of project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£14000.00		
Total required from Area Board		£5000.00		
Expenditure	Income		Tick if income	
(Itemised	(Itemised		confirmed	
expenditure)	income)			
	£		£	
Labour and materials	12000.00	Parish Council	yes	1000.00
Labour and materials increase	2000.00	Local business donations	yes	965.00
		School Fund Raising Events	yes	6135.00
Total	£14000			£8100

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Used by all children in the school for outdoor activities come rain or shine and extending usage to local community. Important for physical and mental health especially as we are in a low income area.

14. How will you monitor this?

By usage - when used by school external clubs and community groups.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Overall the Head School Business Mgr are responsible for Safeguarding and we haev a School Governor Safeguarding Rep. School staff and volunteering parents are DBS

checked. Workers will need to hold DBS and so looking at using specialist play area companies.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

School fund raising events organised by volunteering parents.

17. Is there anything else you think we should know about the project?

Council funding will give us the boost we need to almost meet our target and get the project going. The play area was deemed past its best in 2019 and dangerous to use. Overall cost is estimated 14k and we are struggling to get there at 8.1k currently after 3 years and more so now with Covid impacting school fund raising events.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.